

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING – MAY 12, 2016 2:00 P.M.**

DIRECTORS PRESENT WERE:

Tom Nate Ernie DeWinne Harry Maxwell Bonnie Tidball Joe DeHoyos

OTHERS IN ATTENDANCE:

John Schuetze Charlene Greenhill Joe Ortega Karen Antill

The meeting was called to order by President Tom Nate at 2:11 p.m. May 12, 2016.

MINUTES: Each Director read the Minutes of the April 14, 2016 Board Meetings.

MOTION:

Bonnie Tidball made a motion to accept the April 14, 2016 minutes as presented.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

TREASURER REPORT: Ernie DeWinne presented the balance sheet and profit and loss statements as of April 30, 2015, April 30, 2016 and March 31, 2016.

MOTION:

Bonnie Tidball made a motion to accept the treasurer's report as presented.

Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

FIELD OPERATIONS: Joe Ortega reported that TCEQ came out and inspected the condo well, and TCEQ took yearly samples from Wells 1, 2, 3, & 4. Joe reported that they have fixed two (2) main breaks since the last board meeting and they are waiting on the scales that were ordered to replace one (1) at the condo well that was found broke at the TCEQ inspection.

OFFICE OPERATIONS: Karen reported that she will be sending out disconnect notices on May 20th to be disconnected on May 30th.

CLASS C LICENSE OPERATOR: Charlene Greenhill reported we had the TCEQ inspector come out for the condo well and was asked for the old records for the condo well, which we didn't have much information on. Charlene advised that we haven't received the exit interview yet, and will have Joe take pictures of the new scale when it is in place and she will send it to TCEQ along with the operators manual that was requested.

OLD BUSINESS:

UPDATE ON WELL #5 WELL PROJECT: Ernie DeWinne reported that he spoke with Reed's mother from Aquatech and was advised that he is still working on the bid we requested. Ernie reported that he spoke with Thonhoff and explained that we are waiting for Reed from Aquatech to finish the bid we requested and will submit it to him once we receive it. Ernie advised that the bid is good until the end of May and since we are rebidding the project we are still in good shape with the savings we should see with the new bid. Ernie advised that Daila from USDA asked him to send the new bid when we receive it to the engineers at USDA so they can start reviewing it.

DISCUSS REBID PROCESS ON WELL #5 PROJECT: The Board tabled this agenda item until the next Board Meeting.

UPDATE ON STATUS OF USDA LOAN: Ernie DeWinne advised that there is no update until we get the new bid and would like to table this agenda item until the next Board Meeting.

NEW BUSINESS:

DISCUSS NEW PUMP HOUSE AT CONDO SYSTEM: Ernie DeWinne advised that there are cracks on the slab around the well at the condos and would like to get this fixed soon. The Board discussed getting bids for a slab and pump house at the condo well.

MOTION:

Ernie DeWinne made a motion to authorize Joe Ortega to get bids for a new pump house and slab for the condo well. Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

DISCUSS REMOVAL OF TREE ON CREEK DRIVE: Ernie DeWinne advised that there is a tree on Oak Bend by Creek Drive in the utility easement that a member has a concern about it falling. The Board discussed and since it's not in line with any of our water lines or mains we will not be cutting it down.

DISCUSS PAYING FOR A SHARE OF BULK DIESEL FUEL WITH DRROA: Ernie DeWinne reported that the DRROA has a tank on Joe's property and they purchase 100 gallons of diesel at a time. Ernie advised that Joe doesn't use much diesel for the BRRWSC and instead of Joe going to get it from the gas station each time he would like to see the BRRWSC pay a portion of the diesel to the DRROA. The Board discussed and Ernie advised that he will table this item until the next board meeting and will figure out how much each company uses.

DISCUSS ESTABLISHING DEPOSIT FOR RENTAL CUSTOMERS: Ernie DeWinne advised he would like to see us start collecting a deposit from renters since we have had two renters move without paying their final bills. The Board discussed and Ernie will research the tariff and report his findings at the next Board Meeting.

REVIEW FORM 990 AND SUPPORTING SCHEDULES FOR 2015: Ernie DeWinne went over the Form 990 and supporting schedules for 2015 and advised the Board that he reported that the Board went over the 990 before mailing it in.

DISCUSS LETTER OF CREDIT AT THCB: Ernie DeWinne advised that we got a \$50,000.00 line of credit from Texas Hill Country Bank when we purchased the Water Company and wants to know the Board's opinions on if we should keep it or close it since it costs around \$100.00 a year to renew it. The Board discussed and decided to close the \$50,000.00 line of credit with THCB.

MOTION:

Ernie DeWinne made a motion to close the \$50,000.00 line of credit at Texas Hill Country Bank. Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

MOTION:

Bonnie Tidball made a motion to adjourn the meeting. Harry Maxwell seconded the motion. - The Board voted unanimously and the meeting was adjourned.

BRRWSC President ó Tom Nate _____

BRRWSC Secretary/Treasurer ó Ernie DeWinne _____